

NEWTOWN LINFORD PARISH COUNCIL MEETING



You are summoned to attend the meeting of the Newtown Linford Parish Council Meeting virtually via Zoom.us on Tuesday 27th April 2021 at 7.30 p.m. at which your attendance is required.

Meeting ID: 835 1767 9452

Password: 492725

Signed by the Clerk *Hannah Shaw*

1. **Record of attendance.**
2. **Apologies for absence.**
3. **Confirm and sign minutes of the February Meeting.**
4. **Declaration of Parish Councillors' personal and/or prejudicial interests on agenda items.**
5. **Police Matters and NHW Update**
 - Crime statistics received for February 2021:

1 x Burglary - Johnscliffe Close. Leicestershire Police appeal launched for information. War medals stolen.

Crime statistics received for March 2021:

Nil Return
6. **Report by County Councillor Deborah Taylor.**
7. **Report by Borough Councillor David Snartt.**
8. **Village Governance and Residents**
 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, come to an end on 7th May 2021. Therefore, Parish Council meetings can no longer be held virtually from this date. Parish Councillors are asked to ratify the decision to bring forward the Annual Meeting of the Parish Council and Annual Parish Meeting to 5th May 2021.
9. **Planning: Buildings and Tree Issues - report by Tree Warden if in attendance.**
 - **Decisions**
 - a) P/20/2164/2 - 42 Roecliffe Road - Erection of two storey side and single storey rear extension. Installation of external render to existing house (Revised 17/02/21) - Grant Conditionally 10/03/20.

b) P/21/0025/2 - 476A Bradgate Road, Newtown Linford - Proposed single storey extension to rear of dwelling together with material and fenestration alterations – Grant Conditionally 30/03/21.

c) P/20/1660/2 - High Leys Farm, 388 Bradgate Road - Application for retrospective consent of a Manege to be used personally and commercially, with restricted use including associated development and land bunding – Grant Conditionally 15/03/21.

d) P/20/1906/2 - Deer Barn Cafe, Bradgate Park - Siting of marquee adjacent to Deer Barn Cafe between 1st October and 30th April each year - Refused 15/03/21.

e) P/21/0127/2 - Land adjacent to Ulverscroft Lane, Newtown Linford - Change of use of agricultural land to outdoor equestrian use with construction of manege, retaining walls, and associated stables/store building and formation of access road to Ulverscroft Lane (Revised scheme P/20/1267/2 refers) – Objection 22/02/21 – Refused 18/03/21

f) h) P/20/2299/2 - 25 Grey Crescent, Newtown Linford - Two storey extensions to front of detached dwelling and application of render finish to front and side elevations – Refused 13/04/21

- **Comments submitted through Planning Explorer**

g) P/21/0155/2 - 404 Bradgate Road -Proposed extensions to front and rear of existing dwelling, extension to roof including insertion of dormer window to side elevation and construction of detached garage to rear – No Objection 16/02/21

h) P/20/2417/2 * - 516 Bradgate Road, Newtown Linford - Two storey side extension & single storey rear conservatory to the existing house, to provide additional residential accommodation. Relocate the existing double garage to the front of the house – No Objection 09/03/21

i) P/21/0272/2 - Rear of 48 Groby Lane, Newtown Linford - Erection of one detached dwelling and garage – Mixed Comments 17/03/21

“Parish Councillors have no objection in principle to this application, as the siting and design of this modest structure would not impact on the street scene. However, there is some uncertainty whether this development would be a domestic adjunct to the main dwelling or a separate residence to be offered on the open market, in which case, could set a precedent for further development in this vicinity.”

j) P/21/0107/2 - Change of use of premises from public worship or religious instruction to retail shop - Sunday School, Bradgate Road, Newtown Linford – No objection 01/04/21.

k) P/21/0485/2 - 307 Markfield Lane - Proposed single storey rear extension – No objection 20/04/21

- **Discuss**

There are no planning applications to discuss

- **Trees**

l) P/21/0190/2 - Linford Lodge, 71 Main Street - T1 Sycamore - fell, T2 Conifer - fell, T3 Apple - prune, T4 Conifer - fell, T5 Sycamore (x3 group) - fell, T6 Sycamore – fell

Update – TPO made on T1 Sycamore to rear of property and 4 x Sycamore trees at front of property as felling is considered detrimental to the amenity of the area and form part of the locality’s green infrastructure 05/03/21.

m) P/21/0140/2 – NLPC - All Saints’ Closed Churchyard, Bradgate Road – 3 x Sycamores adjacent to river – fell

n) P/20/2417/2 * - 516 Bradgate Road - TPO made on T1 Weeping Willow tree located in front garden - 19/03/21

Other

o) Update on Charnwood Local Plan received by email 04/03/21 (see **Schedule One**)

p) P/20/2392/2 (HBBC ref: 20/10187/PREMAJ) – Pre-planning consultation for 90 residential dwellings - Land north east of Ashby Rd, Markfield, LE67 9UB. Consultation flyer delivered to households in Markfield. No further information is available at this stage 05/03/20.

10. Bob Bown Memorial Field

- Hole filled in front of football goal and re-turfed by P. Haddon 25/02/21
- Newtown Linford Biodiversity Group have requested a small area behind the bench in the far right hand corner, be left unmown as a wildflower area and a blue heart symbol displayed. Request received 23/03/21.
- Notification received from the National Lottery Community Fund – Awards for All, regarding the Bob Bown Memorial Field Play Park Improvements. Grant application for £10,000 funding submitted 14/02/21. Application was successful 16/03/21. Funding received 19/03/21. Order placed with Wicksteed Play Ltd and colours confirmed for modular play unit 30/03/21. Installation expected sometime in June 2021.
- Duty of Care Tree Inspections carried out by Symbiosis at Bob Bown Memorial Field, Cemetery and Churchyard and report received 07/04/21. Clerk to advise. Report to be circulated to Councillors. Clerk to obtain quotations for recommended works.

11. Village Magazine.

12. Parish Council Website/Facebook Page.

- Facebook group has increased to 348 members.

13. Village Hall.

- Newtown Linford Biodiversity Group have requested the Parish Council consider planting lavender as a pollinator, in the border situated at the front of the Village Hall. The Village Hall Committee have no objection to this proposal providing the pre-school are consulted. Request received 23/03/21.

14. Highways, footpaths, street furniture, traffic, transport.

- Update on TRO for Newtown Linford and areas surrounding the three Bradgate Park entrances and correspondence received in relation to Main Street. Residents have requested to speak.
- Application for attachments to highway street lighting columns for the installation of hanging baskets in 2021, has been refused. LCC have advised an additional structural test and report outside of their maintenance agreement, should now be submitted. Quote received for the test and report is £990 plus VAT. Plantscape order for Flower Tower and Hanging Baskets in 2021 has been cancelled until a decision is agreed. Clerk to advise further.

15. Churchyard and cemetery.

- Application for tree works within a conservation area, submitted to CBC 15/01/21. Proposed fell of 3 x Sycamore trees to enable Churchyard stone wall rebuild. Granted 01/03/21. Faculty applications for tree removal and stone wall rebuild to be submitted to Church of England.
- Councillors to consider quotation received for tree fell as above - £600 08/03/21.
- Registrar of Burials, Pam McMorran, retired from the role on 31/03/21, The Clerk has taken on the role and her contractual hours have increased to 20 per week.
- Councillors to consider quotation received for replacement post and exit gate at the cemetery 19/04/21 - £1100 to include all materials and waste removal.

16. Correspondence.

- Email received from The Local Government Boundary Commission – Electoral Review of Charnwood 23/03/21 (see **Schedule Two**)

17. Scheme of Delegation

- Councillors are asked to review the motion to provide for delegation to the Clerk, any decision that must be made if the council is incapacitated and unable to hold a meeting.

18. Reports on Meetings and Trainings by Clerk and Councillors.

- Chairman and Clerk attended meeting with Cllr. Taylor and Highways officers regarding TRO Consultation responses 27/02/21.
- Chairman and Clerk attended meeting with RCC regarding formalisation of the Community Action Response 02/03/21.
- Clerk attended LCC Parish Clerks' Liaison Meeting 25/03/21.
- Clerk attended CBC Parish Clerks' Liaison Meeting 15/04/21.

19. Items of interest or for future meetings.

20. Finance.

- Payroll services now provided by Jane Hancox at Early Years Bookkeeping, Castle Donington from 01/04/21.

- Insurance premium received for Public and Employer's Liability Insurance with new insurer – 1 year policy £793.98 or 3 year agreement, £746.80 per annum. Current policy expires 31/05/21. Clerk to advise.
- To approve removal of Pam McMorran as an Authorised Signatory on the current mandate for both the Natwest Current and Reserve Accounts. The current mandate will continue as amended with Chairman, Sue Pritchard and Clerk, Hannah Shaw as the two remaining signatories.
- Internal Audit completed by Peter Lowe 20/04/21. AGAR to be signed off at the May meeting.
- Donation requests – several donation requests have been received by the Clerk. Councillors to consider criteria for future donation requests to be considered at Parish Council meetings.

Authorisation for payment of invoices: -

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| 18.02.21 | LCC | Street Lighting Maintenance Recharge | £4015.06 |
| 19.02.21 | East Goscote Nurseries | Memorial Tree (recharged to family) | £49.95 |
| 19.02.21 | East Goscote Nurseries | Compost, stakes and ties (recharged to family) | £16.20 |
| 26.02.21 | HS | February Salary | £936.50 |
| 26.02.21 | PAMc | February Salary | £185.15 |
| 26.02.21 | HS | February Broadband and out of plan calls | £55.97 |
| 26.02.21 | PAMc | February Broadband | £5.58 |
| 08.03.21 | HMRC | Tax and NI Contributions Q4 | £177.72 |
| 08.03.21 | CBC | Bob Bown Annual Inspection 2020 | £51.60 |
| 11.03.21 | P. Haddon | Maintenance Dec '20 – March '21 | £206.88 |
| 12.03.21 | East Goscote Nurseries | Memorial Tree, stake and tie plus previous delivery charges (recharged to family) | £110.30 |
| 12.03.21 | Alan Barnacle | Grave levelling and returfing x 7 | £420.00 |
| 16.03.21 | APB | Village Hall Rent 25/03/21 – 23/06/21 | £437.50 |
| 18.03.21 | Equals Money | Funds transferred for online purchase – Timpson Memorial Plaque (recharged to family) | £42.00 |
| 26.03.21 | HS | March Salary | £936.50 |
| 26.03.21 | PAMc | March Salary | £185.15 |
| 26.03.21 | HS | March Broadband and out of plan calls | £51.14 |
| 26.03.21 | PAMc | March Broadband | £6.74 |
| 29.03.21 | CBC | Bob Bown Rent 2021- 2031 | £5.00 |

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|--------------|---------------------------------|--|-----------------|
| 31.03.21 | HS | Travel and Expenses | £88.51 |
| 31.03.21 | CBC | Cemetery Rates | £127.25 |
| 07/04/21 | Jane Hancox – EY Bookkeeping | Payroll Services 2021- 22 | £150.00 |
| 08/04/21 | LRALC | LRALC and NALC Membership 2021-22 | £306.47 |
| 08/04/21 | Symbiosis | Duty of Care Tree Inspections and Report | £666.00 |
| TOTAL | | | £9233.17 |

Bank Balances:

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|-------------------------------------|-------------|
| Business Current Account @ 08/04/21 | £ 2429.94 |
| Business Reserve Account @ 08/04/21 | £ 56,000.00 |

Total **£ 58,429.94**

22. Dates of next Parish Council Meeting.

- Wednesday 5th May 2021 7.15pm

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Schedule One – Update on Charnwood Local Plan 04/03/21

Sent on behalf of Richard Bennett, Head of Planning and Regeneration at Charnwood Borough Council

We just wanted to update you about the development of the new Charnwood Local Plan.

The Local Plan was due to be presented to Charnwood Borough Council’s Cabinet in March but the item was withdrawn just before the papers were due to be published.

One of the key issues of the new Local Plan is transport and the package of measures required to mitigate the impact of new development on the road network.

These mitigation measures usually become part of Section 106 legal agreements so when developments are given permission, the developer will make a contribution towards infrastructure improvements.

We have been working on the new Local Plan for 5 years and a significant amount of time has been spent with County Council, City Council and Highways England on understanding the current road network, the impact new developments would have on them and how that can be mitigated.

In considering the final transport evidence received in February, the County Council, City Council and Highways England have raised different questions about the evidence and whether it is sufficient to fully understand the relationship between local and strategic road interventions. The County Council have also requested a meeting to agree how the transport infrastructure will be funded and delivered before the plan proceeds.

Therefore, it was decided that a delay was necessary to enable further evidence and for discussion to take place to ensure the transport strategy for the local plan is robust and acceptable to partners.

This was not a decision the borough council’s Local Development Framework Project Board took lightly but it was felt necessary.

We are also clear that the delay is temporary. The longer it takes to complete a new Local Plan the more the borough is exposed to unplanned development and potential changes in national policy.

This is a very difficult balancing act between the need to get a new local plan in place and the need to make sure it is sound.

What happens next?

Officers will continue discussions with the County Council, Highways England and Leicester City Council about highways issues.

We now expect to put the Local Plan before Cabinet in June and Full Council soon after. Following that a public consultation will be held.

Could there be any further delays?

We do not envisage there being any further delays and there is a pressing need to complete the new Local Plan.

As you will be aware the council is unable to demonstrate a five year supply currently and the new local plan when adopted will resolve that. In the interim we are vulnerable to unplanned developments in places that do not necessarily match our emerging development strategy. Our ability to coordinate and secure contributions to deliver infrastructure may also be reduced.

Schedule Two - The Local Government Boundary Commission for Charnwood Borough Council

Today is the start of a 10-week public consultation inviting proposals for new council wards and ward boundaries for Charnwood Borough Council.

Our consultation will close on **31 May 2021**.

After we have considered all representations made to us during this consultation, we intend to publish draft recommendations on **31 August 2021**

We will then hold a further period of consultation on our draft recommendations. Our final recommendations are expected to be published on 01 February 2022.

The new electoral arrangements will come into effect at the local elections in May 2023.

What is an electoral review?

Our electoral review will recommend new electoral arrangements for Charnwood Borough Council. We will propose:

- the total number of councillors elected to the council in the future;
- the number of wards;
- the number of councillors representing each ward;
- ward boundaries; and
- the names of wards.

How to get involved

This is a public consultation and we welcome views from individuals and organisations across Charnwood on where they think new ward boundaries should be drawn.

We are minded to recommend that **52 councillors** should be elected to Charnwood Borough Council in the future.

This is **no change** from the current number of councillors.

We are now inviting proposals to help us draw up a pattern of wards to accommodate **52 councillors**.

In drawing up new electoral wards, we must balance three legal criteria, namely:

- to deliver electoral equality: where each councillor represents roughly the same number of electors as others across the borough;
- that the pattern of wards should, as far as possible, reflect the interests and identities of local communities;
- that the electoral arrangements should provide for effective and convenient local government.

We will treat all submissions equally, and judge each case on its merits and against the legal criteria.

If you wish to put forward a view, we would also urge you to ensure that evidence supports your submission.

For example, if you wish to argue that two areas should be included in the same electoral ward, make sure you tell us *why* they should be together, providing evidence about community facilities, ties, organisations, and amenities, rather than simply asserting that they belong together.

<https://www.lgbce.org.uk/all-reviews/east-midlands/leicestershire/charnwood>