



NEWTOWN LINFORD PARISH COUNCIL MEETING

You are summoned to attend the meeting of the Newtown Linford Parish Council Meeting at the Village Hall on Wednesday 27th September 2023 at 7.15 p.m. at which your attendance is required.

Signed by the Clerk *Hannah Shaw*

1. **Record of attendance.**
2. **Apologies for absence.**
3. **Confirm and sign minutes of the August Meeting.**
4. **Declaration of Parish Councillors' personal and/or prejudicial interests on agenda items.**
5. **Public Participation**

To receive representations from the public on items on the agenda.

6. **Police Matters and NHW Update**
7. **Bradgate Park**

King's Award for Voluntary Service - Councillors to ratify the submission of a letter of support for the Bradgate Park Volunteers who have been nominated for this award, by request of Bradgate Park Director, James Dymond. Clerk responded under Scheme of Delegation in liaison with the Chairman, due to the tight deadline.

8. **Newtown Linford Biodiversity**

New Government Guidance issued on Biodiversity Duty (see **Schedule One**).

9. **Report by County Councillor Deborah Taylor.**
10. **Report by Borough Councillor David Snartt.**

11. **Village Governance and Residents**

- NLPC to welcome Kate Crowfoot, Community Recovery Worker (Charnwood Communities) for LCC Public Health.
- Councillors to consider purchasing RBLI's Tommy Lamp Post Signs at a cost of £47.99 for 10.

12. Planning: Buildings and Tree Issues – report by Tree Warden if in attendance.

- **Decisions**

- a) P/23/1088/2 - Lenthill Farm, 95 Main Street, Newtown Linford - Installation of 1 no. replacement window to front elevation – Grant Conditionally 15/08/23.
- b) P/23/0882/2 (Listed Building Consent) and P/23/0871/2 - The Dell, 92 Main Street, Newtown Linford - Replacement of window with timber double door – Grant Conditionally 14/08/23.
- c) P/21/1731/2 - Sandhills Lodge Farm, Markfield Lane, Newtown Linford - Retention of change of use of land and building from agriculture to a mix of agriculture and equestrian (incorporating manege, improvements to associated access track and the creation of two wildlife ponds) (Retrospective application) – Refused 02/08/23.

- **Comments submitted through Planning Explorer**

- d) P/23/1352/2 - 88 Main Street, Newtown Linford - Erection of detached garage. Alteration to vehicular access including installation of gate to front boundary, with associated works – No Objection 24/08/23
- e) P/23/1348/2 - 88 Main Street, Newtown Linford - Erection of single storey infill extension to eastern elevation and installation of canopy to northern elevation. Alterations to fenestrations and to porch canopy on southern elevation, with associated works – No Objection 24/08/23
- f) P/23/1439/2 - 36 Warren Hill, Newtown Linford - Erection of detached double garage with storage above – No Objection 24/08/23
- g) P/23/1279/2 - 482 Bradgate Road, Newtown Linford - Erection of two storey front, side and rear extensions, changes to fenestration, two storey garage and office to front, one and half storey garden room to rear, external pool and pergola to rear of house – Objection 24/08/23 – Application now **WITHDRAWN** 19/09/23.

“Councillors wish to object to this application. The addition of an extra storey coupled with extending the building to the edge of the plot, leads to a very large imposing building in close proximity to the more modest dwellings either side, both changing the street scene and overshadowing the neighbouring house and bungalow, resulting in a significant loss of light.

The loss of privacy to adjacent gardens from the heightened windows of the proposed rear extension and the extensive windows and balcony of the proposed two storey garden room next to the adjacent bungalow, will be substantial.

The existing building line to the frontages of properties 464A to 488 Bradgate Road would also be interrupted by the proposal for a two-storey garage and office to the front of the plot. Councillors are concerned that breaking this line would set a precedent for further development that would dramatically alter the street scene and character of the area.

The Parish Council Chairman wishes to speak at Plans Committee when this application is considered please.”

- h) P/23/0956/2 - Oaklands, 500 Bradgate Road, Newtown Linford - Erection of single and two storey rear extension (with juliet balcony at first floor level). Fenestration alterations to existing

dwelling to include rooflight to rear roof slope, replacement doors and windows and insertion of first floor windows to side elevation – No Objection 14/09/23.

- **Discuss**

- i) P/23/1417/2 - Roecliffe Gorse, 2 Roecliffe Road, Newtown Linford - Conversion of outbuilding into dwelling, with associated works.
- j) P/22/1394/2 - Land at North of Pollards Road Anstey - Full planning application for residential development of 48no. dwelling houses (Use Class C3) with landscaping, open space, car parking, access works and associated infrastructure AMENDED.
- k) P/22/1852/2 - Land adjacent to Heatherfield Cottage, Benscliffe Road, Newtown Linford - Demolition of existing dwelling, garage and outbuildings and construction of replacement dwelling and car port with associated landscaping and parking AMENDED. To be discussed at Plans Committee 28/09/23.
- l) P/23/1329/2 and P/23/1331/2 (Listed Building Consent - Rear of the Old Sunday School, Bradgate Park, Newtown Linford - Conversion of existing outhouse to form mobility scooter storage and staff welfare facility, with associated external works, including partial demolition of boundary walls and erection of gate/fencing.

- **Trees**

- m) To note, the dangerous tree in the Bob Bown woodland, as reported previously by Tree Warden, Brian Anderson, lies within Jelson's boundary and has now been attended to.
- n) P/23/1579/2 - Holly Cottage, 96 Main Street, Newtown Linford - T1 - Variegated Sycamore (*Acer pseudoplatanus* 'brilliantissimum') - Reduce crown by approximately 3ft and raise crown over the farm track to allow tractors to pass underneath.

- **Other**

- o) For information only - P/23/1485/2 - Rough Hill, Benscliffe Road, Newtown Linford - Continued use of buildings and associated for use/operation of business comprising a commercial stud farm and dog breeding and training facility (Lawful Development Certificate for Existing Use).

13. Bob Bown Memorial Field

14. Village Magazine.

15. Parish Council Website/Facebook Page.

The Parish Council Facebook group has increased to 477 members.

16. Village Hall.

17. Highways, footpaths, street furniture, traffic, transport.

A Road Traffic Collision was reported on 11/09/23 involving 3 vehicles to which emergency services attended. A Bradgate Road resident has made contact to request the last parking bay heading towards

Anstey, is removed and double yellow lines are installed. PC Greg Moore has advised the collision was caused by driver error and not parked vehicles.

18. Churchyard and Cemetery.

Councillors to consider estimates for the following works at the Churchyard and Cemetery:

- 1) To supply and install approximately 11m of post, wire and rail fencing to protect the public along the broken-down wall to the rear of the Churchyard. Total £396.40
- 2) To clear and dispose of brash and shrubs next to the shed at the Cemetery and to prepare and lay the area with quality lawn turf for third Garden of Remembrance. Total £790.78
- 3) To re-edge with timber log roll and re bark mulch the shrub bed in the Garden of Remembrance. Total £262.00

Total cost for all three estimates is £1449.18

19. Correspondence.

Parish Consultation - National Highways & Transport (NHT) Public Satisfaction Survey received 31/08/23. Clerk to complete in liaison with Councillors.

NALC consultation - NALC will be responding to the DLUHC consultation on local plans. Member councils are asked to consider the policy consultation briefing PC2-23 and respond to NALC by 22nd September 2023 to help them inform their response

NALC communication - Power for People campaign received via the LRALC Round Robin on 30/08/23 (see **Schedule Two**).

Charnwood Forest Stakeholder Forum - save the date 26/10/23 1.30 - 4.30pm County Hall, forwarded to Cllr. Pritchard and Cllr. Lightfoot 07/09/23.

Leicestershire Fire and Rescue Service: Your Voice Matters in Shaping Our Community Risk Management Plan (CRMP) received by email from LRALC on 11/09/23 (see **Schedule Three**)

NALC communication - NALC Financial regulations update received via the LRALC Round Robin on 11/09/23 (see **Schedule Four**).

Resident email to LCC Highways (in copy) regarding speeding traffic on Main Street, received 11/09/23.

LCC communication via LRALC - Community run electric car clubs received 13/09/23 (see **Schedule Five**).

Invitation to Remembrance Service received from Rev. Richard Trethewey of All Saints' Church, Newtown Linford on 18/09/23 (see **Schedule Six**).

Proposed changes to LRALC Articles of Association received 18/09/23 and cascaded to Councillors.

20. Reports on Meetings and Trainings by Clerk and Councillors.

Clerk attended LCC Liaison Meeting 14/09/23.

Clerk to attend LCC Winter Risks: Are we ready for the colder weather? on 04/10/23.

Chairman to attend Charnwood Forest Stakeholder Forum on 26/10/23.

Clerk to attend Resilience Wellbeing and Mental Health training (Officer course) 20/11/23.

Clerk to attend the Charnwood Road Safety Committee Meeting on 29/11/23.

Cllr. Bains to attend Councillor training on 22/11/23.

21. Items of interest or for future meetings.

Charley Road Solar Farm - Namene Solar Ltd is preparing a full planning application for a 49.9MW solar farm on Land off Charley Road, Charley Knoll Farm, Nanpantan. The 77ha site spans across Charnwood Borough and North West Leicestershire District Councils. Residents from Charley Parish would like to attend a future Parish Council meeting once an application has been submitted.

22. Finance.

- To note, second precept instalment received from CBC 07/11/23 Total £29809.00
- Councillors to consider quotation received for the 2024/2025 Grounds Maintenance Contract for the Bob Bown Memorial Field, Churchyard, Cemetery and mown paths through the wildflower verge on Markfield Lane. Clerk to advise. Total £15, 878.13

Authorisation for payment of invoices: -

Ledger Date	Payee	Payment Description	Amount	Legal Power	Notes
22.08.23	Moore	External Audit 2022/2023	£378.00	The Accounts & Audit Regs. 2015	
25.08.23	HS	August Broadband & Out of Plan Calls	£61.02	LGA 1972 s111	
25.08.23	HS	August Salary	£1226.36	LGA 1972 s112	
01.09.23	NEST	Pension Contributions	£61.08	LGA 1972 s112	
14.09.23	APB	Village Hall Rent	£750.00	LGA 1972 s133	
18.09.23	Firetree	Grounds Maintenance 2023/24 Inv 7 of 12	£1230.55	LGA 1972 ss 19, 214 & 215	

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21.09.23	CBC	Bob Bown Lease Q2	£75.00	PHA 1875, s164	
21.09.23	HMRC	Tax and National Insurance Contributions	£656.01	LGA 1972 s112	
TOTAL			£4438.02		

Bank Balances:

Business Current Account @ 21/09/23 £ 1,915.90
Business Reserve Account @ 21/09/23 £ 93,000.00

Total £ 94,915.90

Bank Reconciliation:

Carry Forward figure £ 69,029.62
Expenditure - £ 4438.02
Income + £ 30,324.30

Balance £ 94,915.90

23. Date of the next two Parish Council Meetings.

Wednesday 1st November 2023 7.15pm
Wednesday 13th December 2023 7.15pm

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Schedule One - New Government Guidance issued on Biodiversity Duty

The government has issued new guidance on local councils' biodiversity duty. Public authorities in England have a duty under the Natural Environment and Rural Communities Act 2006 to have regard to conserving biodiversity as part of their policy or decision making. This can include restoring or enhancing a population or habitat. The duty has been reinforced under the Environment Act 2021.

Town and parish councils should be able to show their duty to have regard for conserving biodiversity if they have identified ways to integrate biodiversity when they:

- Develop policies and strategies and put them into practice
- Manage the planning system

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- Manage land and buildings, woodlands and nature reserves, gardens, parks and public open space, community amenities such as sports grounds and cemeteries, waste and pollution, energy and water, wood and plant products
- Develop infrastructure such as roads, buildings or flood defences
- Make decisions about procurement
- Implement economic, environmental and social programmes

The government is asking councils to complete their first consideration of what action to take for biodiversity by 1 January 2024 and agree policies and objectives as soon as possible afterwards. Please click [here](#) for further information.

[Complying with the biodiversity duty - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Schedule Two - NALC communication

NALC has been a long-time supporter of the Power for People campaign to lobby for the establishment of access to local markets so that community energy schemes can sell power to local customers – first through asking for a Local Electricity Bill and then asking for amendments to that effect earlier this year on the Government’s Energy Bill.

Steve from Power for People would very much appreciate you contacting your MPs and asking them as a priority as soon as they are back from summer recess to attend the Commons Report Stage debate for the Energy Bill and make the two below points:

- a) To welcome the new fund (the £10 million Community Energy Fund will begin operating in the autumn) and thank the Minister for his part in making it happen; and
- b) To call on the Minister to do more to help community energy because, whilst the fund is welcome and will certainly create growth, it will not achieve what the amendments removed at the Bill’s Committee stage in June aimed to, i.e., the establishment of access to local markets so that community energy schemes can sell power to local customers.

Please contact Steve direct at steve.shaw@powerforpeople.org.uk if you would like tailored copy for MP messages or social media.

Schedule Three - Leicestershire Fire and Rescue Service: Your Voice Matters in Shaping Our Community Risk Management Plan (CRMP)

Councils are invited to participate in the consultation for Leicestershire Fire and Rescue Service’s newly developed Community Risk Management Plan (CRMP) for 2024-2028.

At Leicestershire Fire and Rescue Service (LFRS), we believe that the input of our community is invaluable in ensuring a safer future for everyone.

The CRMP is a comprehensive plan outlining LFRS's commitment to ensuring Safer People and Safer Places within our communities and workplaces. The plan focuses on identifying and mitigating foreseeable community-related risks and puts in place arrangements to respond to and deal with them. The CRMP will cover a 5-year period and will be developed through consultation, be accessible and cost-effective, and reviewed regularly.

Consultation Period:

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The consultation period officially started on September 1, 2023, and is set to run until midnight on November 24, 2023. We value your perspective, and this is your chance to share your insights.

How to Participate:

The proposed strategies and details are outlined in our Community Risk Management Plan 2024-2028 document, which you can conveniently view and download from our website: www.leics-fire.gov.uk/crmp. The consultation will be advertised widely, as an integral part of encouraging local communities to participate.

- Online Survey: Visit our website at www.leics-fire.gov.uk/CRMP to complete the online survey.
- Paper-Based Questionnaires: If you require a paper-based questionnaire or assistance in providing feedback, please contact Leicestershire Fire and Rescue Service at 0116 210 5555 or email info@leics-fire.gov.uk.

The CRMP outlines our Service priorities and aims, with detailed departmental plans providing a roadmap for achieving our desired outcomes. It encompasses five strategies covering Safer Communities, Response, Finance and Resource, People, and Governance, emphasising the importance of managing incidents effectively and efficiently.

Your input is vital in ensuring that our plan maximises the utilisation of these resources while ensuring the safety of our communities.

Raise Awareness:

As a key member of our community, we would like you to consider communicating the details of our Community Risk Management Plan Consultation across your internal and external channels. Our aim is to encourage as many residents as possible to complete our survey. We would be grateful if you could share news of our consultation across your community, include our copy in your newsletters, post on social media, verbally mention the consultation in key meetings and print off leaflets to leave in public spaces. Your help in reaching out to diverse areas and groups within our community is invaluable.

Content and promotional material on the consultation is now available in a number of alternative formats and linked below.

www.leics-fire.gov.uk/CRMP

Schedule Four - NALC communication - NALC Financial regulations update

The National Association of Local Councils (NALC) is working with The Parkinson Partnership LLP to update its 2019 Model Financial Regulations for England and Wales.

The model financial regulations are part of a support package that local (parish and town) councils receive through their NALC and county association membership. They are an essential tool for councils of all sizes, setting out the framework within which the council ensures responsible, sustainable and compliant management of its finances.

NALC is seeking views on the technical aspects of the regulations. The responses will inform the revision and content of these regulations. The consultation will not result in any changes to existing legislation.

NALC would like to know:

- Is the description of budget preparation (Section 3) adequate, and if not, what changes should be made?
- How should we improve the wording (Section 4) about expenditure monitoring?
- What changes are needed to manage safe and satisfactory delegation of authority to staff (Section 5)?
- Suggestions for amendments to improve control of online payments and banking (Sections 5 and 6)?
- What revisions are needed to manage procurement (Sections 10,11 and 12) effectively?
- What additional regulations may be necessary concerning financial risk management (Section 17)?
- Which regulations create challenges for transparency or protecting personal and commercially sensitive data?
- What, if anything, should be removed from the model regulations and why?
- Which paragraphs, if any, are obsolete and need replacing?
- Are there any other issues that should be covered within financial regulations?

To submit views, complete the form by 5 November 2023. The existing version of the 2019 Model Financial Regulations for England and Wales is located in the templates section of the member's area on the NALC website.

Schedule Five - LCC communication via LRALC - Community run electric car clubs

Dear Colleague,

Leicestershire County Council have asked us to circulate the information below.

Community run electric car clubs

Green Fox Community Energy (Green Fox), a not-for-profit co-operative circulated a survey in 2021 to gauge the interest of parish councils and community groups in setting up and running an electric car club in their community. Since then, Green Fox have been busy working with several parish councils and groups in Leicestershire and have secured the funding for the first car club. Some of you will have seen one of the cars at the Annual Parish Conference in July of this year.

The Car Club will be officially launched at Tilton on the Hill Village Hall on the 16th September. The car club which is run by the community and supported by Green Fox comprises of two electric cars, fast charging infrastructure and the backroom systems to support the club. To find out more please visit the Green Fox Energy website.

Recently, a partnership of all 7 District and Borough Councils in Leicestershire and Green Fox have secured funding from the Leicester and Leicestershire Enterprise Partnership (LLEP) and Local Electric Vehicle Infrastructure Fund (LEVIF) for a further 4 car clubs in Leicestershire and we would like to hear from parish/town councils and community groups who are interested in running an electric car club in their community.

If you are interested, please complete the Electric Vehicle Car Club Survey on-line. All information is anonymous unless you choose to give any details for further contact. The survey will be available until 30th September 2023 and should take less than five minutes to complete.

You may also be interested to read about a £3m government funding boost for electric vehicle charge points across Leicestershire which was announced by the County Council last week.

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Schedule Six - Invitation to Remembrance Service

Dear Hannah,

I write again this year to invite members of the Parish Council, and you, of course, to the Remembrance Service at All Saints' Church.

We will be beginning the service on 12 November at 10.50am with the Act of Remembrance and silence near the start of the service. I know many in the village like to take this annual opportunity to remember as the names of the fallen are read aloud, and I believe it would be very appropriate for some of their elected representatives to be present too if they are able. Would you pass on this invitation to them?

The Brownies will be taking part, and John Woolmer, retired priest and resident, will be taking the service again this year.

God bless,

--

Richard Trethewey

Rector of St Peter's, Glenfield, and All Saints', Newtown Linford

0116 287 1604