



NEWTOWN LINFORD PARISH COUNCIL MEETING

You are summoned to attend the meeting of the Newtown Linford Parish Council Meeting at the Village Hall on Wednesday 17th July 2024 at 7.15 p.m. at which your attendance is required.

Signed by the Clerk *Hannah Shaw*

1. **Record of attendance.**
2. **Apologies for absence.**
3. **Confirm and sign minutes of the May Annual Parish Council Meeting.**
4. **Declaration of Parish Councillors' personal and/or prejudicial interests on agenda items.**
5. **Public Participation.**

To receive representations from the public on items on the agenda.
6. **Police Matters and NHW Update.**

Councillors to consider Letter from the Deputy Police and Crime Commissioner, received by email 03/07/24 (see **Schedule One**).
7. **Bradgate Park.**
8. **Newtown Linford Biodiversity.**

To note, NatureSpot Survey Report received for the Groby Lane Wildlife Verge 13/06/24. Councillors to consider Management Recommendations made within the report.
9. **Report by County Councillor Deborah Taylor.**
10. **Report by Borough Councillor David Snartt.**
11. **Village Governance and Residents.**
 - To note, Duty of Care Tree Inspection now complete and we await a quotation for the recommended works.
 - Clerk to report a further update regarding an application for Adverse Possession of land at the corner of Main Street/Markfield Lane. Following legal advice, Councillors to consider whether to continue with the application or alternatively, consider registering the land as a Village Green.
12. **Planning: Buildings and Tree Issues - report by Tree Warden if in attendance.**
 - **Decisions**

- a) P/24/0894/2 - Polly Botts Farm, Polly Botts Lane, Newtown Linford - Discharge of Conditions 3 (Key Elements), 4 (Materials) and 7 (Habitat Units) of Planning Application ref: P/23/2341/2 (Erection of replacement dwelling and triple garage building to front, and associated works following demolition of existing dwelling) – Conditions Discharged 09/07/24.
- b) P/24/0638/2 - 34 Warren Hill, Newtown Linford -Erection of double garage with room above – Grant Conditionally 05/07/24.
- c) P/24/0552/2 - Lee Wood Farm, Markfield Lane, Newtown Linford - Conversion of agricultural building to a dwelling – Grant Conditionally 21/06/24.
- d) P/23/1891/2 - Bradgate Park, Tyburn Bradgate Road, Newtown Linford - The construction of dry-stone walls and gate to enclose base of Memorial Crags rockface – Grant Conditionally 13/06/24.
- e) P/24/0644/2 - 57 Roecliffe Road, Newtown Linford - Erection of single storey rear extension (following demolition of existing extension), works to terrace to rear and new retaining walls to rear garden – Refused 12/06/24.
- f) P/24/0538/2 - Lingdale Golf Club, Joe Moore's Lane, Woodhouse Eaves - Construction of greenskeepers office/store – Grant Conditionally 22/05/24.

• **Comments submitted through Planning Explorer**

- g) P/24/0851/2 (Resubmission of P/23/2204/2) - 482 Bradgate Road, Newtown Linford - Erection of two storey extensions to front, side and rear, alterations to roof, detached garden room and installation of pool with pergola to rear, boundary wall with vehicular gates to front – Mixed Comments 07/06/24 as follows:

“Councillors acknowledge the ongoing concerns of neighbours with regards to these proposals. The disparity in height between the proposed two storey extension and the adjacent bungalow, coupled with the close proximity of the proposed build, will lead to a significant loss of light and overbearing impact. However, Councillors also recognise these latest proposals have tried to address these issues.”

- h) P/24/0638/2 - 34 Warren Hill, Newtown Linford -Erection of double garage with room above – No Objection 07/06/24
- i) P/24/0696/2 (Listed Building Consent) and P/24/0695/2 -The Paddocks, 78 Main Street, Newtown Linford - Erection of front porches, timber shed and replacement windows – No Objection 25/06/24 as follows:

“Newtown Linford Parish Council has no reason to object to the internal alterations suggested, including additional windows to the rear of the property. The removal of the low porch at the driveway entrance will alter the street scene but the practical difficulties created by this structure (which is also suffering from sagging and some damage), can only be mitigated by its removal (with proposed retention of the adjacent supporting structures). As this is a listed building, the Conservation Officer may have an opinion on this.”

- j) P/24/0872/2 - 51 Markfield Lane, Newtown Linford - Erection of two storey front, side and rear extension, single storey rear extension, rear roof extension, installation of rooflights to front roofslope and changes to fenestration of dwelling – Objection 25/06/24 as follows:

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“Newtown Linford Parish Council are concerned by this re-application on a part-completed renovation which has not adhered to the plans submitted in the original application.

NLPC raised objections to the original application primarily due to the overshadowing/loss of privacy of the adjacent properties and the impact on the street scene. What has been built so far (and what is now included in this 'retrospective' application), exacerbates these features.

The original application for this property showed a bay window inserting under the new roof line, whereas this application shows the bay window extending up beyond the eaves and inserting into the roof. This increases the visual impact of this structure which is vastly different to the adjacent properties (and indeed any others on this service road).

The total height of the roof stated at 8.545m (has this been checked?), causes this house to tower over adjacent properties (which follow the fall of the land), creating a large impact on the street scene and even the views from further afield e.g. Sharpley Hill. Councillors are concerned that a precedent may be set where ad hoc alterations to approved plans may be retrospectively granted.

Should this application be considered by Plans Committee, the Parish Council Chairman may wish to speak.”

k) P/24/0938/2 (Listed building consent) and P/24/0535/2) - Lenthill Farm, 95 Main Street, Newtown Linford - Conversion of outbuilding into habitable room with associated (internal and) external alterations - No Objection 25/06/24.

l) P/24/0895/2 - The Randoms, 24 Warren Hill, Newtown Linford - Removal of tennis court, laying of hardstanding, construction of car port, landscaping and associated works - No Objection 28/06/24.

- **Discuss**

m) P/24/0951/2 - Pilgrim Cottage, 97 Main Street, Newtown Linford - Widening of existing driveway, changes to front boundary wall and new timber gate.

- **Trees**

n) P/24/0803/2 - Holly Cottage, 96 Main Street, Newtown Linford - T1 - Hazel (*Corylus avellana*) - Coppice to around 1ft below the wall height to allow maintenance on the wall and railings.

o) P/24/1011/2 - 536 Bradgate Road, Newtown Linford - Reduce holly tree to a height of 4m to allow for easy maintenance. Laurel tree to be reduced to 1.5m to allow for easy maintenance going forward. 2 x leylandii to be removed to ground level to allow other species to flourish. Reduce boundary hedge to a height of 2m. Hedge becoming over grown and unmanaged. Self-set ash tree to be removed to ground level. Large conifer to be reduced by 3m to allow for light to reach garden area. Hazel coppice to be reduced to 2m aim to retain screening from boundary.

p) Tree Preservation Order 2024 for Land adjoining 6 Groby Lane, Newtown Linford received 28/06/24.

- **Other**

- q) **This application is for information only.** P/24/0831/2 - 57 Main Street, Newtown Linford - Formation of hardstanding to front of property (Lawful Development Certificate for Proposed Development) 22/05/24.
- r) **This application is for information only.** P/24/0624/2 - Longdale, 43 Warren Hill, Newtown Linford - Agricultural Prior Notification for Installation of access track under Part 6, Schedule 2 of the GPDO (as amended).
- s) P/24/0777/2 - Benscliffe Cottage, Benscliffe Road, Newtown Linford - Discharge of Condition 4 (Bat Mitigation Strategy) of Planning Application ref: (P/20/1526/2 (Demolition of existing dwelling, garage and outbuildings. Erection of a replacement dwelling including annexe and attached garage, and associated hard and soft landscaping).
- t) **This application is for information only.** P/24/1001/2 - Lyndyke 2 Grey Crescent, Newtown Linford - Proposed Certificate of Lawful Development for replacement windows and doors.
- u) P/24/1128/2 - Lady Jane Park, Bradgate Road, Newtown Linford - Discharge of Condition 18 (Ecological Mitigation Strategy) of Planning Application ref: P/23/0645/2 (Demolition of No. 532 Bradgate Road and erection of 7 no. dwellinghouses (Use Class C3) with associated parking, landscaping and amenity space).

13. **Bob Bown Memorial Field**

A resident would like Councillors to consider the possibility of installing a 3G pitch at the Bob Bown Memorial Park and would be willing to help fundraise towards the works. Clerk to advise.

14. **Village Magazine.**

15. **Parish Council Website/Facebook Page.**

The Parish Council Facebook group has increased to 510 members.

16. **Village Hall.**

17. **Highways, footpaths, street furniture, traffic, transport.**

- Councillors to ratify approval for the Section 278 agreement regarding streetlighting column 15 at Bradgate Road, Newtown Linford, which requires replacement and re-siting to allow for access changes to the Lady Jane Mobile Home Park development. All associated costs will be borne by the developer.
- To note, LCC carried out a covert survey in November 2023 on Roecliffe Road. The survey showed the average speed of vehicles was 39mph and 13% were travelling above the National Police Chief Council (NPCC) guidance of 10% +2mph. The Roads Safety Unit advises that overall, this represents good compliance with the speed limit. In terms of collisions, there has been one slight injury collision in the past 5 years, this being at the crossroads. In terms of both speeds and collisions the road does not qualify for the camera vans. 20% of vehicles would need to be travelling above 10% +2mph and there would have to be at least 1 fatal or serious collision and / or at least 2 slight injury collisions for the vans to be considered.
- Councillors to consider and the Chairman and Vice-Chairman (or one other Member of NLPC) to sign two copies each of the following, by request of LCC:
 1. Consent under Sections 115B (b)(ii) and Section 115E (1)(a) of the Highways Act 1980 for the cultivation, installation and the maintenance of structures;

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2. Licence for installation and maintenance of seats Section 5 of The Parish Councils Act 1957;
3. Consent under Section 5 and Schedule 1 of The Litter Act 1983 to the installation and maintenance of litter bins in the highway;
4. Consent under Section 5 of the Local Government (Miscellaneous Provisions) Act 1953 for the erection of a bus shelter in the highway;

AT VARIOUS LOCATIONS, NEWTOWN LINFORD

18. Churchyard and Cemetery.

- Councillors to consider proposed new Cemetery fees effective from 01/09/24 (see **Schedule Two**).
- Councillors to consider quotation for headstone memorial inspections at both the Cemetery and Churchyard as follows:

Safety Inspections Newtown Linford Cemetery Sections AA & A £1500.00 plus VAT

Safety Inspections All Saints Churchyard £2500.00 plus VAT

- Councillors to consider donation of a Letters to Heaven post box for the Cemetery from Anstey & District Funeral Services Ltd.

19. Correspondence.

LCC Communities Team - Free Community Leaders Carbon Literacy Training received 17/05/24 and cascaded to Councillors.

CBC Public Transport Survey received 19/05/24. Deadline for responses 13/06/24.

Thurcaston & Cropston Neighbourhood Plan Review received by email 31/05/24 and cascaded to Councillors.

Invite to attend CBC Scrutiny Panel meeting about flooding received 31/05/24 and cascaded to Councillors.

Communities network: Supporting affordable warmth and nature within our homes received 12/06/24 and cascaded to Councillors.

Leicestershire Highway Design Guide Review Consultation received 19/06/24 and cascaded to Councillors.

Letters to Heaven Post Box Donation Letter received from Anstey & District Funeral Service 26/06/24.

Charnwood Community Heroes 2024 is launched. Nominate your local hero. Received 27/06/24 and sent to Councillors.

Invitation received to attend the Leicestershire Police Intercultural Event 2024 on 29/08/24, 5.30pm at Force Headquarters. Councillors to consider sending a representative of NLPC.

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LEICESTERSHIRE Collaborate to Accelerate Net zero (CAN) received 03/07/24 and cascaded to Councillors.

Councillors to consider an invitation to attend a tour at Wigwam Holidays Charnwood Forest received 03/07/24.

Correspondence received from Cllr. Snartt and the Leicestershire Police Road Safety Unit regarding speeding on Roecliffe Road and cascaded to Councillors (see agenda item 17) 05/07/24.

20. Reports on Meetings and Trainings by Clerk and Councillors.

Clerk attended Model Financial Regulations briefing with LRALC on 19/06/24.

Chairman and Clerk attended LCC Annual Liaison Event at County Hall on 01/07/24.

21. Items of interest or for future meetings.

22. Finance.

- The Clerk has carried out a budget review at the end of Quarter 1 of the 2024/2025 financial year. The budget is currently at + £775.83 above the expected income/expenditure.
- To note, the Members' Highways Fund Grant of £2939, has been refunded to LCC and installation of post and rail fencing at the Markfield Lane Wildlife Verge is expected to take place week beginning 5th August 2024.

Authorisation for payment of invoices: -

Ledger Date	Payee	Payment Description	Amount	Legal Power	Notes
28.05.24	HS	May Broadband & Out of Plan Calls	£70.43	LGA 1972 S111	
28.05.24	HS	May Salary	£1324.89	LGA 1972 S112	
28.05.24	Symbiosis	Duty of Care Tree Inspection	£1350.00	LGA 1972 SS 19, 214 & 215	VAT £225.00
28.05.24	LRALC Ltd	Internal Audit Mileage Charge for face-to-face meeting	£6.39	LGA 1972 S111	
30.05.24	Clear Councils	Public Liability and Employer's Liability Insurance Premium 2024/2025	£1026.83	LGA 1972 S111	
31.05.24	NEST	Pension Contributions	£69.81	LGA 1972 S112	

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07.06.24	Sign Here	3 x Wildlife Verge Signs	£126.00	LGA 1972 S137	VAT £21.00
11.06.24	LCC	Refund of Members Highway Fund Grant	£2939.00	HA 1980 S142	
11.06.24	Cuttlefish	Email migration and Councillor email accounts	£236.12	LGA 1972 S112	VAT £39.35
13.06.24	APB	Village Hall Rent	£750.00	LGA 1976 S19	
17.06.24	Firetree	Grounds Maintenance 24/25 Inv 4 of 12	£1323.18	LGA 1972 SS 19, 214 & 215	
25.06.24	CBC	Bob Bown Memorial Field Rent	87.36	LGA 1972 S19	
25.06.24	HMRC	Tax and NI Contributions	£771.07	LGA 1972 S112	
28.06.24	HS	June Broadband & Out of Plan Calls	£66.00	LGA 1972 S111	
28.06.24	HS	June Salary	£1324.89	LGA 1972 S112	
03.07.24	NEST	Pension Contributions	£69.81	LGA 1972 S111	
08.07.24	SLCC	Membership Fee 2024/2025	£188.00	LGA 1972 S111	
12.07.24	PWLB	Loan Repayment	£2468.06	LGA 1972 S214	
Total			£14,197.84		

Bank Balances:

Business Current Account @ 12/07/24	£ 3,015.31
Business Reserve Account @ 12/07/24	£76,000.00

Total	£79,015.31
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Bank Reconciliation:

Carry Forward figure	£ 91,993.96
Expenditure	- £ 14,197.84

Income	+	£ 1,219.19
Balance		£ 79,015.31

23. Date of the next Parish Council Meeting.

Tuesday 3rd September 2024 7.15pm

Schedule One - Letter from the Deputy Police and Crime Commissioner



**POLICE & CRIME
COMMISSIONER**
for Leicester,
Leicestershire & Rutland
Your Communities - Your Commissioner

Date: 01 July 2024

Dear Parishes

Further to my visits as Deputy PCC earlier this year, when I headed out into the community as part of my parish council engagement programme across Leicester, Leicestershire and Rutland we are now in the process of reaching out to all the parishes in LLR to look at ways to keep our communities safer.

Taking onboard your feedback from the parish liaison scheme the information provided will help shape the Police and Crime Plan but also many of the issues discussed achievable. Therefore, we are looking to create a small grant funding project (something like a Community Action Fund) that would enable parish councils, watch groups etc to apply crime prevention items such as speed guns, speed signs, lighting or to pay for alley gates/graffiti removal etc

We are currently designing the project and what it will look like so would really welcome a consultation with parishes such as yours to gain some insight as to who may be interested in the fund, once it becomes live in order to shape it and make it as accessible and user friendly as possible.

If you are interested, we would be looking to run ideas past you, ask for your support in shaping the project and consulting on application processes for example.

We would be looking to include the fund in the new Police and Crime Plan starting from April 2025.

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I look forward to hearing from you at your earliest convenience to ensure this project has the best chance of being a success.

Your sincerely

Rani Mahal

Deputy Police and Crime Commissioner

Email: OPCC@leics.police.uk

Schedule Two - Proposed Cemetery Fees effective from 1st September 2024

Item	Current Fee	Proposed New Residents Fee from 1st September 2024	Proposed New Non Residents Fee from 1st September 2024
Interments			
Earthen Grave Interment – of the body of a still-born child, or a child who age at the time of death did not exceed four years	NIL	NIL – no change	NIL – no change
Earthen Grave Interment – of the body of a child whose age at the time of death exceeded four years but did not exceed sixteen years	NIL	NIL – no change	£600.00
Earthen Grave Interment – exceeded sixteen years	£280.00	£300.00	£1,800.00
Ash Interment – cremated remains in an ash plot	£120.00	£150.00	£620.00
Exclusive Rights of Burial			
Earthen - For the ERoB for a period not exceeding 100 years	£300.00	£350.00	£3,140.00
Ash - For the EroB for a period not exceeding 100 years	£210.00	£240.00	£1,710.00
Monuments & Inscriptions			
Earthen - Erection of a monument	£100.00	£120.00	£240.00
Ash – Erection of a monument	£100.00	£120.00	£240.00
Additional Inscription	£75.00	£75.00 – no change	£150.00 – no change
Other Fees & Charges			
Transfer of Ownership	Price on Application (usually £75.00)	Price on Application (usually £75.00) – no change	£75.00 – no change

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Preparation of Statutory Declaration	Price on Application (minimum £40)	Price on Application (minimum £40) – no change	Price on Application (minimum £40.00) – no change
Issue of Deed Grant under Same Terms	£150.00	£150.00 – no change	£150.00 – no change
Memorial Tree & Plaque	£150.00	Cease Memorial Tree Applications	Cease Memorial Tree Applications