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NEWTOWN LINFORD PARISH COUNCIL

The Parish Council Meeting was held on Tuesday 3rd September 2024 at 7.15 pm in the Village Hall.

1059/24. Members Present:

Councillors Chairman Susan Pritchard, Rob Haylock, Vicki Lightfoot and Vice-Chairman Tim Porte.

Also in attendance: Clerk – Hannah Shaw, County Councillor – Deborah Taylor, Borough Councillor – David Snartt, Tree Warden – Brian Anderson, PCSO Mitch Jarvis and one member of the public.

1060/24. Apologies for absence:

Councillors Sue Greasley and Tara Pickles, Bradgate Park Director - James Dymond and Newtown Linford Biodiversity Chair - Claire Costello.

1061/24. Confirm and sign minutes of the July meeting:

These were approved and duly signed by the Chairman.

1062/24. Declaration of Parish Councillor's personal and/or prejudicial interests on agenda items:

The Chairman represents the Gardening Club on the Village Hall Committee.

The Chairman is a member of the Management Committee at Lingdale Golf Club.

Councillor Tara Pickles represents the Council on the Magazine Committee.

Councillor Tara Pickles is a member of Newtown Linford Biodiversity.

1063/24. Public Participation

There were no representations made.

1064/24. Police Matters and NHW reports:

PCSO Mitch Jarvis reported the following crime statistics:

1 x Damage to Vehicle

1 x Damage to signs at BPT

1 X Theft of a horsebox

Speeding Operations had been carried out on Markfield Lane which had resulted in visits from the Police Speed Van.

There had also been a theft of a vehicle from Main Street which had later been recovered.

The Chairman reported plants had been stolen from the Village Troughs.

Resolve: Noted with thanks.

1065/24. Bradgate Park

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Bradgate Park Director, James Dymond, had sent apologies to the meeting and there was no report available.

1066/24. Newtown Linford Biodiversity

Newtown Linford Biodiversity Chair, Claire Costello, had sent apologies to the meeting and there was no report available.

1067/24. Report by County Councillor Deborah Taylor.

See Appendix One.

Resolve: Noted with thanks.

1068/24. Report by the Borough Councillor, David Snartt.

See Appendix Two.

Resolve: Noted with thanks.

Cllr. Taylor left the meeting.

1069/24. Village Governance and Residents.

Councillors considered a quotation received for tree works identified during the Duty of Care Tree Inspection, to include 3 x Ash fell and removal of limb with unauthorised rope swing at Bob Bown Memorial Park, plus all other works identified £2420.00 + VAT

Resolve: Councillors voted unanimously in favour of accepting the quote as detailed above.

1070/24. Planning: Buildings and Tree Issues.

• **Decisions**

- a) P/24/0951/2 - Pilgrim Cottage, 97 Main Street, Newtown Linford - Widening of existing driveway, changes to front boundary wall and new timber gate - Grant Conditionally 14/08/24.
- b) P/24/0938/2 (Listed building consent) and P/24/0535/2) - Lenthill Farm, 95 Main Street, Newtown Linford - Conversion of outbuilding into habitable room with associated (internal and) external alterations - Grant Conditionally 30/07/24.
- c) P/24/0895/2 - The Randoms, 24 Warren Hill, Newtown Linford - Removal of tennis court, laying of hardstanding, construction of car port, landscaping and associated works - Grant Conditionally 29/07/24.
- d) P/24/0872/2 - 51 Markfield Lane, Newtown Linford - Erection of two storey front, side and rear extension, single storey rear extension, rear roof extension, installation of rooflights to front roof slope and changes to fenestration of dwelling - Refuse 17/07/24.

Resolve: Noted.

• **Comments submitted through Planning Explorer**

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e) P/24/1257/2 - Lyndyke, 2 Grey Crescent, Newtown Linford - Erection of single storey rear extension (following demolition of existing garden room) - No Objection 21/08/24.

f) P/24/1302/2 - 498 Bradgate Road, Newtown Linford - Erection of two storey extension to front of bungalow - No Objection 21/08/24.

Resolve: Ratified.

- **Discuss**

Councillor Porte recused himself from the following planning application.

Re-consultation P/24/0205/2 - 15 Cravens Rough, Markfield, LE67 9PF - Demolition of Existing Dwelling; Erection of Replacement Dwelling and Detached Garage.

Resolve: No Objection. Clerk to submit via Planning Explorer.

Councillor Porte rejoined the meeting.

- **Trees**

g) P/24/1151/2 - 4 Johncliffe Close, Newtown Linford - Crown reduction of 2 - 3m branch length to 1 oak (1) and crown reduction of 1 sycamore (2), reducing height by 2 - 3m, southern lateral spread by 2 - 3m, northern lateral spread by 2m. 50% reduction in height of 1 Spruce (3) on neighbouring property (71 Main Street, Newtown Linford) that is in very close proximity to the left of 4 Johncliffe Close. (Conservation Area).

h) P/24/1166/2 - 42A Main Street, Newtown Linford - T1 - Silver Birch - remove tree which is in close proximity (approx 8 feet) from house and directly across from one of the drains which has become affected and blocked due to the tree roots.

Resolve: Noted. No objections.

- **Other**

i) Charnwood Local Plan Examination Main Modification Consultation was received on 17/07/24 and sent to Councillors. Comments deadline was 04/09/24.

Resolve: Noted. There were no comments to make as there had been no changes.

1071/24. Bob Bown Memorial Field.

- Repairs to picnic bench had been carried out on 01/08/24 and the vandalism had been reported to Police.

- Rubble and boulders had been dumped and strewn across the park on 20/08/24. Councillors ratified the cost of £50 paid for clearance.

Resolve: Noted. Expenditure ratified.

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1072/24. Village Magazine.

There was nothing to report.

1073/24. Parish Council Website/Facebook Page.

The Parish Council Facebook group had increased to 517 members.

Resolve: Noted.

1074/24. Village Hall

There was nothing to report.

1075/24. Highways, Footpaths, Street Furniture, Traffic and Transport:

Emergency interim repairs had been carried out to the Village Hall noticeboard following safety concerns. Councillors considered the purchase of a replacement noticeboard for outside the Village Hall.

Resolve: Councillors voted unanimously in favour of purchasing a smaller, aluminium noticeboard as follows: Classic Range, Green Aluminium, 2 x A2 Poster cases £815 + VAT. Clerk to inform CBC.

1076/24. Churchyard and Cemetery:

- Memorial Safety Inspections were carried out at the Cemetery and Churchyard on 02/09/24. Councillors considered what action to take as a result of the inspections, as reported by the Clerk.

Resolve: Councillors voted unanimously in favour of covering all costs of works identified at both the Cemetery and Churchyard. Total expenditure approved which includes the previously agreed inspection costs is £7904 plus VAT. Clerk to action.

- Councillors to consider Cemetery Fees for Non-Residents who purchased Exclusive Rights of Burial prior to the amended Cemetery Fees for October 2024.

Resolve: Councillors voted unanimously in favour of a separate Non-Resident fee structure for those who purchased Exclusive Rights of Burial prior to the changes effective from 01/10/24 (see Appendix Three). Clerk to update Cemetery Regulations in line with the changes to Cemetery Fees. Acceptance of non-resident EROB applications will be paused until 01/10/24.

1077/24. Correspondence:

EMA Community Flyer Summer 2024 received 16/07/24 and sent to Councillors.

Public consultation on proposed changes to the prescribing of gluten-free products received 16/07/24 and sent to Councillors.

Invitation to the Grand Opening of Jubilee Hall, Anstey, received on 18/07/24.

Your views on Policing and Community Safety across Leicester, Leicestershire and Rutland received 23/07/24 and sent to Councillors.

Engaging Leicester underserved communities in nature - Midlands Forest Network received 30/07/24. Clerk responded to suggest contact with BPT.

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Electric Vehicles Webpage received from LCC 31/07/24 and cascaded to Councillors for information.

Online Communities Network Session to Help plant 700,000 trees in Leicestershire received 06/08/24 and cascaded to Councillors.

Have your say on the NHS LLR All Age Palliative and End of Life Care Strategy received 08/08/24 and sent to Councillors.

PCC on a mission to cut crime with £400k Safety Fund received 08/08/24.

Invitation to Remembrance Sunday, 10 November 2024, 10.50am at All Saints' Church received from Rev. R. Trethewey 12/08/24.

LCC communication - Local Transport Plan 4 received 21/08/24.

Invitation received from The Leicestershire Lieutenancy and the Chairman of the County Council, Joe Orson (via the LRALC Round Robin), to the County Service for Leicestershire on 06/10/24 at 3pm.

Invitation to LRALC 2024 AGM on Saturday 05/10/24, 9:15am-1pm. Sent to Councillors 23/08/24. Venue: Mountsorrel Memorial Centre, 105 Leicester Rd, Mountsorrel, Leicester LE12 7DB.

Contact Details - Peter Bedford MP received 24/08/24 and added to website.

Resolve: Noted.

The Clerk will attend the Remembrance Sunday Service at All Saints' Church on 10/11/24.

The Chairman will attend the LRALC 2024 AGM on 05/10/24.

Councillors voted in favour of adopting a Safeguarding Policy to enable NLPC to apply for the PCC Safety Fund at a later date. Clerk to also undergo a DBS check as per the criteria and will send the necessary documentation to the Chairman for action.

1078/24. Reports on Meetings and Training by Councillors and Clerk.

There was nothing to report.

1079/24. Items of interest of for future meetings.

The Clerk reported Councillor .gov.uk email addresses would be issued upon co-option to the current vacancy, which is expected in the coming months.

1080/24. Finance.

Councillors considered adoption of the new (Model) Financial Regulations 2024.

Resolve: Councillors voted in favour of adopting the new (Model) Financial Regulations 2024.

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• **Authorisation for payment of invoices:**

Ledger Date	Payee	Payment Description	Amount	Legal Power	Notes
12.07.24	P. Haddon	Village Maintenance	£165.00	LGA 1972 S214 (6)	
16.07.24	Firetree	Grounds Maintenance 24/25 Inv 5 of 12	£1323.18	LGA 1972 SS 19, 214 & 215	
24.07.24	ICO	Data Protection Fee	£35.00	LGA 1972 S111	
25.07.24	NEST	Pension Contributions	£69.81	LGA 1972 S112	
26.07.24	HS	July Salary	£1324.89	LGA 1972 S112	
26.07.24	HS	July Broadband and Out of Plan Calls	£69.33	LGA 1972 S111	
09.08.24	Astley Computers	IT Cloud Backup Services 2024/2025	£140.00	LGA 1972 S111	
16.08.24	Firetree	Grounds Maintenance 24/25 Inv 6 of 12	£1323.18	LGA 1972 SS 19, 214 & 215	
21.08.24	P. Haddon	Bench Repair at Bob Bown	£111.87	LGA 1972 S19	
21.08.24	Firetree	Waste Clearance from Bob Bown	£50.00	LGA 1972 S19	
27.08.24	J Marsh	Reimbursement of Scarecrow Printing Costs (Min Ref 1013/24)	£58.74	LGA 1972 S137	
28.08.24	HS	August Salary	£1324.89	LGA 1972 S112	
28.08.24	HS	August Broadband and Out of Plan Calls	£65.41	LGA 1972 S111	
28.08.24	HS	Reimbursement of Scarecrow Printing Costs (Min Ref 1013/24)	£103.70	LGA 1972 S137	
Total			£6,165.00		

Bank Balances:

Business Current Account @ 28/08/24
Business Reserve Account @ 28/08/24

£ 949.58
£ 72,000.00

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Total	£ 72,949.58
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Bank Reconciliation:

Carry Forward figure		£ 79,015.31
Expenditure	-	£ 6,165.00
Income	+	£ 99.27
Balance		£ 72,949.58

Resolve: Councillors authorised payments, payments made under the Scheme of Delegation to the Clerk were ratified and the bank statements and invoices were reconciled and signed by the Chairman and Vice-Chairman.

1081/24. Dates of next two Parish Council Meeting:

Wednesday 9th October 2024 7.15pm
Wednesday 6th November 2024 7.15pm

The meeting closed at 9pm.

Signed by Chairman:-.....Dated:-.....

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Appendix One - Report by County Councillor, Deborah Taylor

County Council Report – September 2024

We are back to business after our summer recess, and I have a week full of meetings. The main focus over the next couple of months will be our budget and the budget deficits, which is forecasting to be £100m at the end of the next four years.

Over the summer I have been to Chesterfield to meet the newly elected Mayor of Nottinghamshire and Derbyshire and discussed how we can work together for the benefit of all our residents.

I have also met with a couple of our new MPs for the County and set the relationship between parliament and the county council to ensure we have a good working relationship.

I have also been invited as Acting Leader to several of the new government's webinars. These have covered the proposed new planning framework and the early release of prisoners. There has also been a flurry of letters sent to the local authority from the new government regarding plans and changes they are putting in place and we await further details.

Leicestershire's Local Transport Plan

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From Monday 12th August residents have the chance to [comment](#) on the council's fourth Local Transport Plan (LTP4) Core Document, our strategy for transport up to 2040. This is the first of three phases which will set out our vision and objectives for transport up to 2050.

LTP4 aims to boost greener travel and improve connectivity across Leicestershire, putting transport front and centre in our mission to develop cleaner, greener, and healthier communities.

The plan's five core themes are:

- Enabling health and wellbeing
- Protecting the environment
- Delivering economic growth
- Enhancing our transport network's resilience
- Embracing innovation

An up-to-date Local Transport Plan which reflects our communities' unique needs helps with the development of a strategic case and narrative to secure funding now and in future.

Feedback from the consultation will be collated and used to inform the next stage of our transport plan.

The consultation is open until Monday 23rd September and can be accessed here:

<https://www.leicestershire.gov.uk/have-your-say/current-engagement/draft-local-transport-plan-ltp4>

School Admissions

Parents and carers with children due to start primary or secondary school for the first time in Leicestershire next year (autumn 2025) can apply for their places from Monday 1st September.

Applications for children moving from primary to secondary need to be made by 31st October, while first-time primary applications and applications for transfers between infant and junior schools need to be in by 15th January 2025.

Applications for 2025/26 can be made at [leicestershire.gov.uk/admissions](https://www.leicestershire.gov.uk/admissions) where there is also information about county schools and hints and tips on applying.

Childcare

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Also from Monday 1st September, eligible working parents with children from aged 9 months can access 15 hours of childcare. New wraparound places are also available to parents with primary school aged children, giving them access to provision from 8am to 6pm.

A46 M1 J21a to Charnwood Edge Business Park – Maintenance Works

There is some upcoming essential maintenance safety work on the A46. As part of the work, Highways England will resurface sections of the carriageway and refresh the road markings to provide a smoother, safer carriageway for road users.

When will this work take place?

Highways England will be carrying out work overnight **Monday to Friday**, between **8pm and 6am** on the following dates:

16 September 2024 - 5 nights

23 September 2024 - 3 nights

30 September 2024 - 1 night

1 October 2024 – 1 night

In order to carry out this work safely, they will install full carriageway closures between the M1 Junction 21a and Charnwood Edge Business Park (A607).

During the closures, a fully signed diversion will be in place. The diversion will be Via A50 Groby Rd, A463 & A607 to Hobby Horse roundabout.

If you'd like to receive updates about future work along the A46, please subscribe to our distribution list by emailing noreplyA46EMids@nationalhighways.co.uk

Cllr Deborah Taylor

Appendix Two - Report by Borough Councillor, David Snartt

Report from David Snartt.

Borough Councillor for Forest Bradgate.

Planning application P/22/1031/2.

Just an update about the planning application for 115 dwellings on the site adjacent to Markfield Lane, Newtown Linford Parish. This application is still proceeding through the planning process. I received information from Charnwood Borough Council that this application would be decided at a Plans meeting at the Council on the 22nd August. I was surprised to read on the website, Thursday 8th August, that the case officer stated 'I am currently preparing the committee report with a recommendation of approval'. On Tuesday 13 August, I received an e-mail from the case officer stating 'I would like to confirm that the application will not be presented to Members at the August Plans Committee due to some matters being unresolved'.

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I will be actively working to understand what the unresolved matters are, which prevented this application going to the 22nd August Plans Committee meeting. I will still be revisiting the planning reasons why, in my view, development should not be allowed on this site. My latest submissions are now on the Council website. I am grateful to all the residents who have registered their objections with Charnwood Borough Council. This application may now come to the next Plans Committee meeting on Thursday 26th September starting at 5 pm. I do hope, if and when this application is decided at a Plans Committee meeting, many residents who are able will attend.

Discover Local Wildlife.

Events are taking place for Charnwood residents to learn about the local wildlife. Residents will have the opportunity to discover bats at the Outwoods on Thursday 12th September. A bat walk and bat box making will take place at the ancient woodlands from 6.30pm to 10.00pm.

Also, a bird ringing demonstration will take place at Stonebow Washlands in Loughborough on Sunday 8th September. People attending will be able to find out about why and how bird-ringing is carried out. The first session will begin at 6.45am and the second session will begin at 8.15am.

These events are being organised by Charnwood Borough Council’s open space partner, idverde alongside their national partner, RSPB. The bird ringing demonstration is being led by Charnwood Ringing Club.

These events are a great opportunity for residents to find out more about our local species and explore our green spaces. The events are free to attend and residents are encouraged to book in advance with spaces limited.

To book a space on the bat walk and box making, visit: <https://www.eventbrite.co.uk/e/988180202587>.

To book a space on the bird ringing demonstration, visit: <https://www.eventbrite.co.uk/e/972081851987>

Attendees are asked to wear suitable footwear to take part, such as walking boots or trainers.

Appendix Three – Cemetery Fee Review Final Draft of Fees effective from 01/10/24

Item	Current Fee To 30.09.24	Proposed New Residents Fee from 1 st October 2024	Proposed New Non-Residents Fee from 1 st October 2024 for those with EROB purchased before 01.10.24	Proposed New Non-Residents Fee from 1 st October 2024 for those with EROB purchased after 01.10.24
Interments				
Earthen Grave Interment – of the body	NIL	NIL – no change	Nil – no change	NIL – no change

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of a still-born child, or a child who age at the time of death did not exceed four years				
Earthen Grave Interment – of the body of a child whose age at the time of death exceeded four years but did not exceed sixteen years	NIL	NIL – no change	Nil – no charge	£600.00
Earthen Grave Interment – exceeded sixteen years	£280.00	£300.00	£600.00	£1,800.00
Ash Interment – cremated remains in an ash plot	£120.00	£150.00	£300.00	£620.00
Exclusive Rights of Burial				
Earthen - For the EROB for a period not exceeding 100 years	£300.00	£350.00	£700.00	£3,140.00
Ash - For the EroB for a period not exceeding 100 years	£210.00	£240.00	£480.00	£1,710.00
Monuments & Inscriptions				
Earthen - Erection of a monument	£100.00	£120.00	£240.00	£240.00
Ash – Erection of a monument	£100.00	£120.00	£240.00	£240.00
Additional Inscription	£75.00	£75.00 – no change	£150.00 – no change	£150.00 – no change
Other Fees & Charges				
Transfer of Ownership	Price on Application (usually £75.00)	Price on Application (usually £75.00) – no change	Price on Application (usually £75.00) – no change	£75.00 – no change
Preparation of Statutory Declaration	Price on Application (minimum £40)	Price on Application (minimum £40) – no change	Price on Application (minimum £40) – no change	Price on Application (minimum £40.00) – no change
Issue of Deed Grant under Same Terms	£150.00	£150.00 – no change	£150.00 – no change	£150.00 – no change
Memorial Tree & Plaque	£150.00	Cease Memorial Tree Applications	Cease Memorial Tree Applications	Cease Memorial Tree Applications