# Newtown Linford Parish Council Website Accessibility Statement Reviewed 29/05/24



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### Introduction

This accessibility statement applies to newtownlinford.org.uk.

This website is run by Newtown Linford Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

We know some parts of this website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- live video streams do not have captions
- some of our online forms are difficult to navigate using just a keyboard
- you cannot skip to the main content when using a screen reader
- there's a limit to how far you can magnify the map on our 'contact us' page

### **Feedback and Contact Information**

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email the Parish Clerk at clerk@newtownlinford.org.uk
- call the Parish Council office on 01530 249945
- or write to Mrs Hannah Shaw, Parish Clerk, 248 Markfield Road, Groby, Leicester, LE6 0FS.

We'll consider your request and get back to you in 5 days.

### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please contact: Mrs Hannah Shaw, Parish Clerk via the contact details listed above.

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

## Contacting us by phone or visiting us in person

Unfortunately, we do not currently provide a text relay service for people who are deaf, hearing impaired or have a speech impediment.

Our offices do not have audio induction loops, however, if you contact us before visiting, we can arrange a British Sign Language (BSL) interpreter.

## Technical information about this website's accessibility

Newtown Linford Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## **Compliance status**

This website is partially compliant with the <u>Web Content Accessibility Guidelines version 2.1</u> AA standard, due to the non-compliances listed below.

This website is not compliant with the <u>Web Content Accessibility Guidelines version 2.1</u> AA standard. The non-compliances are listed below.

#### Non-accessible content

The content listed below is non-accessible for the following reasons.

#### Non-compliance with the accessibility regulations

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We are working towards adding text alternatives for all images by September 2022. When we publish new content we'll make sure our use of images meets accessibility standards.

### Disproportionate burden

#### **Navigation and accessing information**

There's no way to skip the repeated content in the page header (for example, a 'skip to main content' option).

It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content.

It's not possible for users to change text size without some of the content overlapping.

#### Interactive tools and transactions

Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a 'label' tag.

Our forms are built and hosted through third party software and 'skinned' to look like our website.

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We believe that doing so now would be a <u>disproportionate burden</u> within the meaning of the accessibility regulations. We will make another assessment when the supplier contract is up for renewal, likely to be early 2022.

## Content that's not within the scope of the accessibility regulations

#### PDFs and other documents

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations <u>do not require us to fix PDFs or other documents published before 23 September 2018</u> if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

#### Live video

We do not plan to add captions to live video streams because live video is <u>exempt from meeting the</u> accessibility regulations.

## What we're doing to improve accessibility

We plan to improve our website and be fully compliant with the <u>Web Content Accessibility Guidelines</u> <u>version 2.1</u> AA standard by early 2022.

### Preparation of this accessibility statement

This statement was prepared on 23<sup>rd</sup> September 2020. It was last reviewed on 28<sup>th</sup> March 2021.

This website was last tested on 28<sup>th</sup> March 2021. The test was carried out by Newtown Linford Parish Council.

We used this approach to deciding on a sample of pages to test across the website.