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You are summoned to attend the meeting of the Newtown Linford Parish Council Meeting at the Village Hall on Wednesday 27<sup>th</sup> October 2021 at 7.15 p.m. at which your attendance is required.

Signed by the Clerk *Hannah Shaw*

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1. **Record of attendance.**
2. **Apologies for absence.**
3. **Confirm and sign minutes of the September Meeting.**
4. **Declaration of Parish Councillors' personal and/or prejudicial interests on agenda items.**
5. **Police Matters and NHW Update**

Apologies received from PC Greg Moore and PCSO Mitch Jarvis.

Speed checks conducted on Main Street and Bradgate Road week commencing 26/09/21.

Police Beat Surgery planned for Saturday 30/10/2021 Newtown Linford, outside the Police Box, Bradgate Road 13:30 - 14:30pm.

6. **Bradgate Park**
7. **Report by County Councillor Deborah Taylor.**
8. **Report by Borough Councillor David Snartt.**
9. **Village Governance and Residents**

Advent Windows - resident, Ruth Brutnall, has offered to coordinate the village advent windows again for 2021.

10. **Newtown Linford Biodiversity**

Councillors to consider appointing the Newtown Linford Biodiversity group as a working party under the umbrella of the Parish Council, to formalise the partnership and for insurance purposes when working on urban wildflower verges. All NLB members would be registered as Parish Council volunteers. Clerk to advise further.

11. **Planning: Buildings and Tree Issues - report by Tree Warden if in attendance.**

- **Decisions**

a) P/21/1489/2 - 454 Bradgate Road, Newtown Linford - Erection of single storey extension to rear and alterations to door and window to front of house - Grant Conditionally 04/10/21

b) P/21/1354/2 - Roecliffe Hall, Swithland Road - Improvements and installation of timber gates to existing side site entrance - Grant Conditionally 15/10/21.

c) P/21/1416/2 - Newtown Linford Cricket Club - Replacement of existing cricket practice net with double bay practice nets - Grant Conditionally 19/10/21.

- **Comments submitted through Planning Explorer**

d) P/21/1846/2 - 56 Groby Lane - Proposed addition of pitched roof and timber cladding to existing front extension and addition of porch to front of existing dwelling – No objection 07/10/21.

- **Discuss**

e) P/21/1994/2 - Hill View House, Benscliffe Road - Proposed detached single storey annex for ancillary staff accommodation.

- **Trees**

f) P/21/1812/2 - 521 Bradgate Road - Reduce apical growth by no more than 2m; thin crown by 10%; prune limb overhanging cricket nets to north/north east by no more than 4m; and, remove deadwood (exempt works).

g) P/21/2013/2 - Dingle House, 94A Main Street - Beech - reduce canopy and spread by up to 30%. Variegated Field Maple - raise crown, thin canopy and remove lower reverted branches by up to 30%.

- **Other**

h) P/21/1716/2 - Variation or removal of condition 1 of application P/14/2296/2 (Amendment to add amended plans condition to application P/14/1072/2) - retention of dwelling as built - Sandhills Lodge Farm, Markfield Lane, Newtown Linford LE67 9PS

## **12. Bob Bown Memorial Field**

Annual Inspection to be carried out during October (date TBC) by Independent Playground Inspections Ltd, arranged by CBC. Cost is £54 plus VAT.

## **13. Village Magazine.**

## **14. Parish Council Website/Facebook Page.**

Facebook group has increased to 366 members.

## **15. Village Hall.**

Everards Lease Supply Obligations – The Village Hall Committee Chairman has received communication from the Head of Business Development at Everards (via Bar Stewardess, Charlotte Turner), advising they are happy to release the VHC from supply obligations as detailed in the lease, to allow catering for event drinks from alternative suppliers. Everards will also no longer be supplying drinks on a sale or return basis. Chairman/Clerk to advise further (see **Schedule One**).

**16. Highways, footpaths, street furniture, traffic, transport.**

A consultation on the proposed Traffic Regulation Order for Main Street, went live on Friday 24<sup>th</sup> September 2021 and ended on Friday 15<sup>th</sup> October 2021. Properties directly affected received communication through the post. A Proposal Notice, plan and Statement of Reason, were displayed on the Village Hall Noticeboard and on the Parish Council website.

**17. Churchyard and cemetery.**

Chairman and Clerk met with Sculptor, Peter Leadbeater, to discuss the possibility of works following the multi-stemmed poplar tree fell at the Cemetery. Councillors to consider an abstract art sculpture representing a flame. Cost is £1025. Availability for March 2022. Suggest residents are invited to contribute donations towards the cost (see **Schedule Two** for example sculpture).

**18. Correspondence.**

**19. Scheme of Delegation**

Councillors are asked to review the motion to provide for delegation to the Clerk, any decision that must be made if the council is incapacitated and unable to hold a meeting.

**20. Reports on Meetings and Trainings by Clerk and Councillors.**

Clerk attended Parish Clerks Liaison meeting with CBC 05/10/21  
Clerk attended Parish Nature Network meeting with LCC 06/10/21  
Clerk attended CBC Section 106 Briefing for Parish and Town Councils 07/10/21

**21. Items of interest or for future meetings.**

**22. Finance.**

- AGAR Section 3 External Auditor Report for the year ending 31<sup>st</sup> March 2021, received 21/09/21. AGAR Sections 1 to 3 and Notice of Conclusion of Audit published on the Parish Council website 22/09/21.
- VAT Claim of £4351.18 received 23/09/21.

**Authorisation for payment of invoices: -**

16.09.21	APB	Village Hall Rent	£437.50
23.09.21	PKF Littlejohn	External Audit	£360.00
27.09.21	HMRC	Tax and NI	£387.64
		Contributions	
28.09.21	HS	September Broadband and out of plan calls	£53.59
28.09.21	HS	September Salary	£1024.98
04.10.21	NEST	Pension Contributions	£42.35
04.10.21	HS	Travel Expenses – April to Sept '21 inclusive	£89.55

**Bank Balances:**

Business Current Account @ 21/10/21	£5,288.84
Business Reserve Account @ 21/10/21	£79,038.03
<b>Total</b>	<b>£84,326.87</b>

**23. Dates of next two Parish Council Meetings.**

- Wednesday 24<sup>th</sup> November 2021 7.15pm
- Wednesday 5<sup>th</sup> January 2022 7.15pm

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**Schedule One - Everards Email to Charlotte Turner (Village Hall Bar Stewardess)**

From: David Pawson  
Sent: Saturday, September 4, 2021 12:09 PM  
To: Charlotte Jackson  
Subject: Everards Supply

Hi Charlotte,

It was good to chat the other day. I can confirm that Everards are happy to release you from your supply obligations so you can cater for your events with drinks. We can still supply you and would be happy to provide both keg and bottle products, but we would not work on a sale or return basis in the future. If you have any further questions let me know

Regards Dave  
David Pawson  
Head of Business Development  
07701 004445

**Schedule Two -Example Sculpture by Peter Leadbeater**

